Near East University
Faculty of Law
International Law Department (LLB)
Directive on Procedures and Principles to be Applied in Exemption and Equivalency Processes (for Undergraduate Students)

Aim

Article 1

This directive sets out the procedures and principles to be applied regarding exemption processes within the scope of transfer applications to the Near East University Faculty of Law, International Law Department.

Scope

Article 2

(1) Exemption procedures for transfer applications to the Near East University Faculty of Law, International Law Department applications of students who wish to continue their education by taking advantage of the amnesty law, and applications of students who were previously dismissed from any Higher Education institution or who are entitled to re-register at Near East University after graduation, are determined according to this directive.
(2) Exemption procedures for students who register with the faculty through the Higher Education Institutions Examination are also evaluated within the scope of this directive.

Legal Base

Article 3

This directive shall be implemented in conjunction with the provisions of the Near East University Associate and Undergraduate Education and Training Regulations, the Near East University Associate and Undergraduate Programs Exemption and Adaptation Procedures Regulations, and the Regulations on the Continuation of Undergraduate Studies for Graduates of Vocational Schools and Open Education Associate Degree Programs.

Application

Article 4

(1) Applications for exemption are made to the Dean's Office of the Faculty of Law and/or to the International Office of the Near East University. Applications are reviewed and decided upon by the Exemption and Adaptation Commission and the International Law Department Commission.
(2) Applications are reviewed by the Commission based on the student's transcript(s) (stamped, sealed, and signed). The student's application file must also include course contents (stamped, sealed, and signed).
(3) Applications concerning courses taken in “master’s” or “doctoral” programs are not eligible for exemption. However, compulsory law courses taken in the scientific preparatory program (within the scope of the law undergraduate program) may be eligible for exemption.
(4) "Preparatory program" transcripts are evaluated within the scope of exemption procedures. Preparatory students must apply for exemption procedures within two weeks of the announcement of their proficiency results.
(5) Exemption applications can be made for courses added to the education and training programs in the following semesters or years.

Objection

Article 5

(1) Regarding exemption procedures, the student has the right to object within 7 working days at the latest from the date the exemption procedure is finalized and notified to him/her.
(2) The objection to be made by the student must be made in writing and with justification to the Faculty of Law, International Law Department Transfer Commission. Students who do not make an objection or application within the foreseen period are deemed to have accepted or approved the exemption procedures.
(3) Duly submitted objections shall be answered by the Commission within 5 working days.

Principles Regarding Exemption and Adaptation

Article 6

(1) In order to be exempt from a compulsory or elective course, it is necessary to pass the course, the course content must be compatible/similar and the ECTS credits (equal or higher) must be appropriate. If these conditions are met, the relevant course may be exempted.

(2) The name of the course for which exemption is requested does not have to be exactly the same as the course to be exempted. Courses with different names but overlapping content can also be subject to exemption.

(3) In case of ECTS credit mismatch, the Faculty of Law Board of Directors and the International Law Department is authorized to use course hour/local credit compatibility/sufficiency. Decisions taken by the International Law Department regarding course hour/local credit compatibility/sufficiency are reported to the Rectorate.

(4) Since Atatürk Principles and History of Revolution, Turkish Language, Foreign Language and Computer courses can be taught without credit in some universities, exemption procedures for students who take these courses and pass are carried out regardless of credit equivalency and ECTS credits are given.

(5) Courses listed in the transcript of the student who applied for exemption are considered exempt if they are compatible with the faculty courses in terms of content and scope. ECTS compatibility is not required for courses with exempt status.

(6) Courses taken within the scope of summer school may be exempted, taking into account the procedures and principles in the directive.

(7) No exemption or equivalency process is carried out for courses taken at universities abroad whose equivalency is not recognized by YÖK and/or other relevant accredited Higher Education Authorities.

Notes

Article 7

(1) The grading of the exempted course is done based on the letter grade in the student's transcript. If the grade is arranged as a numerical grade instead of a letter grade, the letter grade conversion is done according to the letter grade scheme of the relevant university/institution. If the letter grade scheme of the relevant university or institution

is unclear, the grade conversion is done according to the letter grade scheme in the Near East University Associate and Undergraduate Education and Training Regulations.
(2) If a course is indicated in the student's transcript with expressions such as *"S", "M", "Exempt", "Successful", "Sufficient", "Good grade",* etc., the letter grade for that course is entered into the system as "CC".
(3) A student can be exempted from courses with DD and DC letter grades only if their overall average is 2.00 or higher. Courses with DD and DC letter grades are not eligible for exemption if the student does not meet the average criterion.
(4) If the grade of the course for which the student requests exemption is 49 or below in the 100-point system, the relevant course will not be subject to exemption.

Course Load

Article 8

(1) The relevant student must take courses equal to the course load of the academic term in which he/she is enrolled as a result of the exemption procedures.
(2) When determining the student's course load, the course load of the semester in which the student takes the most courses according to the Faculty of Law course list is taken into consideration. If the number of courses in different semesters is equal, course selection is made according to the semester with the higher course load.
(3) Transfer students cannot take advanced courses in the first academic year in which exemption procedures are carried out. In subsequent semesters, the success requirements for taking advanced courses as specified in the Near East University Associate and Undergraduate Education and Training Regulations are required.

Elective Courses

Article 9

(1) A student may be exempted from a maximum of fourteen (14) elective courses.
(2) At least eight (8) of the elective courses to be exempted must be in-field (law courses). For the remaining six (6) elective courses, the in-field requirement criterion is not sought.
(3) In order for an in-field (law course) elective course to be eligible for exemption, it must have content overlap. In cases where out-of-field elective courses do not have

content overlap, exemption may be applied to different courses by taking into account the total ECTS credits of the elective courses taken in the previous educational institution.

Regarding Applications for the Double Major Program
Article 10

(1) Courses other than basic law courses may be exempted.

(2) The principles in article 9 regarding elective courses shall apply exactly as they are.

In cases not covered by the directive

Article 11

Regarding matters not covered in this directive, the decisions of the Faculty of Law Board of Directors and/or International Law Department's Transfer Commission shall apply, provided they do not conflict with the provisions of the Near East University Associate and Undergraduate Education and Training Regulations, the Near East University Associate and Undergraduate Programs Exemption and Adaptation Procedures Regulations, and the Regulations on the Continuation of Undergraduate Studies for Graduates of Vocational Schools and Open Education Associate Degree Programs.

Executive
Article 12
The provisions of this directive shall be implemented by the Board of Directors of the Near East University Faculty of Law.

Force
Article 18
This directive will come into effect starting from the Fall Semester of 2026-2027.